
Meeting:	Transport for the North Board
Subject:	Appointment of the Chair of the TfN Board & Partnership Board
Author:	Stephen Hipwell, Head of Human Resources
Sponsor:	Dawn Madin, Director of Business Capabilities
Meeting Date:	24 November 2021

1. Purpose of the Report:

- 1.1 The purpose of this report is to update members on progress made in relation to recruitment process for the next Chair for the Transport for the North (TfN) Partnership Board & TfN Board.

2. Recommendations:

- 2.1 That the Board:
- 1. Notes** the current position and next steps with regard to the recruitment process;
 - 2. Notes** that a report will be presented to the January TfN Board meeting with a recommended preferred candidate for appointment.

3. Main Issues:

- 3.1 At the 29 September meeting, the TfN Board approved the process for recruiting an independent Chair for the TfN Board and TfN Partnership Board, establishing an Appointment Panel to lead the process.
- 3.2 Membership of the Appointment Panel was as follows:
- Councillor Louise Gittins – Chair of the Appointment Panel
 - Councillor Heather Scott
 - Councillor Daren Hale
 - Councillor Craig Browne
 - Peter Kennan, SCR LEP
 - Ben Smith - DfT Representative – Observer Capacity
 - Martin Tugwell - TfN Chief Executive – Observer Capacity
- 3.3 Following a successful recruitment campaign and shortlisting process, six candidates were interviewed for the role. This process included candidate interviews with a Stakeholder Panel, with feedback presented to the Appointment Panel members to consider and aid decision-making.
- 3.4 The interview process has identified two closely matched candidates which the Appointment Panel wishes to take through to a second stage selection process; this will include:
- Candidate meetings with the CEO to discuss how the role of Chair/CEO work effectively together.
 - Second stage Appointment Panel interview focusing on the implications of the Integrated Rail Plan (IRP) and each candidate's approach to this.
- 3.5 Officers are currently working through availability with the Appointment Panel to complete this second stage process.
- 3.6 Following selection of a preferred candidate by the Appointment Panel for recommendation for appointment, all necessary pre-appointment checks will be carried out and it is intended that a report to be presented to the next TfN Board

Meeting on 25 January 2022 recommending appointment of this preferred candidate.

3.7 As previously agreed, the contract for service for this role will be for an initial period of up to four years, with three months' notice on either side. Continuation of the appointment will be contingent on the continued satisfactory performance of the postholder and their re-election on an annual basis as Chair of TfN Board & Partnership Board in accordance with the rules set out within TfN's Constitution.

3.8 The Board is invited to approve the Recommendations as detailed at 2.1.

4. Corporate Considerations:

4.1 Financial Implications

The postholder will receive an annual salary of up to £60,000 per annum based on working up to 60 days per annum.

4.2 Resource Implications

The resource implications have been considered and addressed within the report.

4.3 Legal Implications

The legal implications have been considered and addressed within the report.

4.4 Risk Management and Key Issues

The risk management and key issues have been considered and addressed within the report.

4.5 Environmental Implications

No environmental impact.

4.6 Equality and Diversity

There are no equality and diversity implications as a result of this report.

4.7 Consultations

There was no Consultation required.

5. Background Papers

5.1 There are no background papers.