

Schedule of Amendments

Paragraph No	Text	Amendment	Reason
5.4	All Members will be entitled to attend meetings of the Transport for the North Board, and if they are unable to attend, their nominated Substitute Member may attend in their place, but attendance shall be in person.	All Members will be entitled to attend meetings of the Transport for the North Board, and if they are unable to attend, their nominated Substitute Member may attend in their place, but attendance shall be in person unless Regulations allow virtual attendance	To enable virtual attendance so long as the Regulations allow this.
10.3	New Text	New members now include the northern representatives of the TUC, and representatives of The Committee on Climate Change, Disability Rights UK and Transport Focus.	To reflect the decision of the Transport for the North Board
	New Text	The Partnership Board shall consist of such members as the Transport for the North Board shall appoint from time to time	For clarification
10.3 (a)	The role of the Partnership Board is to represent wider business interests	The role of the Partnership Board is to represent wider business and community interests	To reflect the decision of the Transport for the North Board
10.5	The terms of Reference of the Rail North Partnership Board are included in this Constitution at Appendix 7.	Deleted	Correction – the terms of reference are only available in the Rail North Partnership Agreement which is not included in the Appendices
10.7	Transport for the North has taken over the role and functions of Rail North Limited in relation to the management of the TransPennine Express and Northern Rail Franchises and has established the Rail North Committee to oversee this role.	Transport for the North has taken over the role and functions of Rail North Limited in relation to the management of the TransPennine Express and Northern Rail Franchises. The company has now been wound up and Transport for the North has established the Rail North Committee to oversee this role.	For clarification

13.5	New text	<p><i>b) The Monitoring Officer shall be authorised to make minor amendments to the Authority's Constitution, following consultation with the Chief Executive, in order to give effect to changes to job or officer group titles, to reflect legislative changes, and to improve layout or correct typographical errors.</i></p>	To enable minor corrections and amendments to be made without reference to the Board provided the meaning of the Constitution is not changed.
17.1	New Text	<p>The Transport for the North Board will not delegate the following functions: a) Adopting and changing the Constitution (<i>with the exception of the authority granted in paragraph 13.5 to the Monitoring Officer to make administrative amendments</i>)</p>	To reflect the new 13.5 above
20.26	The political balance of each Scrutiny Panel should as far as reasonably practicable reflect the political balance of the elected Members on the constituent Authorities (or in the case of Combined Authorities their Constituent Authorities taken together).	Deleted	In practice this would be very difficult to implement and is unnecessary
21.1	<p>Terms of Reference The Rail North Committee shall consider and advise the Transport for the North Board on the all matters relating to rail franchise management in the Rail North area including the following matters: a) The promotion and improvement of rail services in the area of Transport for the North and the wider Rail North area; through the improvement of franchised rail services</p>	<p>Terms of Reference The Rail North Committee shall consider and advise the Transport for the North Board on the all matters relating to rail franchise <i>and contract management</i> in the Rail North area including the following matters: a) The promotion and improvement of rail services in the area of Transport for the North and the wider Rail North area; through the improvement of franchised <i>and contracted</i> rail services</p>	

	<p>b) The management of the performance of obligations under the franchise agreements let by the Secretary of State in respect of the carriage of passengers by rail;</p> <p>c) Recommending to the Transport for the North Board the Rail North business Plan and related annual budget and any Rail North policies in so far as they related to rail franchise matters.</p>	<p>b) The management of the performance of obligations under the agreements let by the Secretary of State in respect of the carriage of passengers by rail;</p> <p>c) Recommending to the Transport for the North Board the Rail North business Plan and related annual budget and any Rail North policies in so far as they related to rail franchise and contract matters.</p>	
21.2	New Text	<p>The Rail North Committee shall actively consider and advise the Transport for the North Board on strategic issues relating to rail transport including:</p> <ul style="list-style-type: none"> a) Priorities for services and infrastructure improvement b) Rail devolution and reform matters 	To implement the Blake-Jones Action Plan
21.11	<p>The Role of the ORG shall be to:</p> <ul style="list-style-type: none"> a) Review of draft Rail North Committee papers; b) Provide support to the Rail North Committee; c) Oversee the formulation and presentation of Rail North plans; d) Consult their appointing Member Authorities on rail franchise matters 	<p>The Role of the ORG shall be to:</p> <ul style="list-style-type: none"> a) Review and contribute to draft Rail North Committee papers; b) Provide support to the Rail North Committee Members on matters discussed at the Committee; c) Oversee the formulation and presentation of Rail North plans d) Consult their appointing Member Authorities on rail matters e) Represent their Member Authorities in Transport for the North and rail industry working groups 	To reflect the full role of the ORG

		<p>f) Report back to their Rail North Committee members on this activity</p> <p>g) contribute to reports to Rail North Committee on rail matters affecting the Constituent or Rail North Authorities</p>	
20.18	Rail North Lead Officer	Strategic Rail Director	To reflect current designation
24.9	New text	<p>Exempt Information - Exclusion of the Public from Meetings</p> <p>Transport for the North Board or its Committees may by resolution exclude the public from a meeting during an item of business whenever it is likely in view of the nature of the business to be transacted that if members of the public were present during that item there would be disclosure to them of exempt information as defined in paragraph 24.10 below. A resolution to exclude the public must identify the proceedings or part of the proceedings to which it relates and state the description of the exempt information</p>	Statutory provisions previously omitted
24.11	New text	Information which falls within paragraphs 29.1 to 7 above is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Statutory provisions previously omitted
24.13	New Text	<p>Procedure Rules for Virtual Meetings – See A</p> <p>24.13 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings)</p>	To provide for Virtual Meetings during the Covid 19 Pandemic

		<p>(England and Wales) Regulations 2020 make provision for remote or virtual attendance at all Transport for the North Board and Committee meetings to be held on or before 7 May 2021.</p> <p>24.14 The Regulations enable meetings to be held without the members being physically present in one place and enables meetings to be held at a virtual location through any form of digital communications provided Members are able to hear and be heard (and, where possible, see and be seen) by other Members and members of the public attending the meeting remotely.</p> <p>24.15 The Procedure Rules in Part 5 of the Constitution apply to virtual meetings in the same way as they do to other meetings of the Transport for the North Board and Committees except that in the case of any conflict, this Procedure Rule shall take precedence over other Procedure Rules in relation to the governance of Virtual Meetings.</p> <p>Process</p> <p>24.16 Transport for the North facilitates remote attendance and access to its meetings through the medium of Microsoft Teams, which enables the following to take place:</p> <p>(a) Contributions to be received from people using a wide variety of devices, not all of whom are on the council network.</p> <p>(b) Being accessible to both participants and members of the public who are not taking an active role</p>	
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		<p>but just observing.</p> <p>(c) Presentations and documents (maps, plans, etc) to be displayed.</p> <p>24.17 Before a meeting, any document to be referred to during the meeting should be shared with participants and the Agenda for the meeting shall be published 5 clear days in advance of the meeting on Transport for the North's website,</p> <p>24.18 All Members and other participants in the meeting are asked to observe the following procedural rules:</p> <p>(a) Join the meeting promptly to avoid unnecessary interruptions.</p> <p>(b) Mute microphones when not speaking..</p> <p>(c) Indicate a wish to speak by using the chat function.</p> <p>(d) Only speak when invited to by the Chair.</p> <p>(e) Anyone speaking should state their name before making a comment.</p> <p>(f) If referring to a specific page or slide, mention the page or slide number.</p> <p>24.19 The Chair and the meeting administrator may:</p> <p>(a) Switch on each active participant's microphone when they are invited to speak and switch them off afterwards.</p> <p>(b) Mute someone speaking at any time.</p> <p>(c) Mute everyone speaking except themselves at any time.</p> <p>(d) Allocate different levels of access to people logging in (based on upon whether they are a Member, an officer or a member of the public</p>	
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		the North to ensure publication, posting or making available a document for inspection at its offices can now be met by publication on Transport for the North's website.	
	Whistleblowing Policy	Replacement Whistleblowing Policy – See Appendix	Following Review
Appendix 5	New text	<p>Membership</p> <p>g) The three regional TUC officers of whom only one shall attend any one meeting</p> <p>h) A representative of Disability Rights UK</p> <p>i) A representative of the Committee for Climate Change</p> <p>k) A representative of Transport Focus</p> <p>l) such members as the Transport for the North Board shall appoint from time to time</p>	To reflect the decision of the Transport for the North Board and to provide for future decisions.
Appendix 5	a) The Partnership Board shall meet quarterly or at such intervals as the Partnership Board shall determine;	<p>Meetings</p> <p>a) The Partnership Board shall meet quarterly or at such intervals as the Transport for the North Board shall determine;</p>	For clarity and to reflect the Regulations
Appendix 7	Final Terms of Reference for the Rail North Partnership Board will be submitted to the Rail North Partnership Board when this formally convenes in April 2018, and therefore are not included here. However, the detailed principles of the Rail North Partnership Board are set out in paragraphs 5.1-5.13 and Schedule 2 of the draft DfT/Rail North Partnership Agreement.	The detailed principles of the Rail North Partnership Board are set out in paragraphs 5.1-5.13 and Schedule 2 of the DfT/Rail North Partnership Agreement.	The original wording has been superseded