

Audit and Governance Committee Effectiveness Action Plan 2024 / 2025

No.	OBJECTIVES (LIST OF GOALS)	TASKS (WHAT YOU NEED TO DO TO ACHIEVE THE GOALS)	DATE
1	To provide information to the Committee on the current mechanisms for reporting to the Transport for the North Board	Provide information in new Induction Pack (see action 2 below)	July 2024
2	To provide information to all Members on the role and purpose of Committee	<ul style="list-style-type: none"> • Prepare and roll out Induction Pack for Members • Consider training requirements of Committee Members 	July 2024
3	To review and implement agenda items and organisational training on counter fraud measures	See Work Programme <ul style="list-style-type: none"> • Implement fraud behavioural awareness training for managers 	March 2025
4	To strengthen Member attendance at Committee meetings	<ul style="list-style-type: none"> • Engage with constituent authorities in different ways to strengthen attendance 	Ongoing
5	To ensure that Committee Members have requisite knowledge and skills to undertake the role	<ul style="list-style-type: none"> • New and existing members to undertake to complete a skills audit • Identify what training is required 	<ul style="list-style-type: none"> • Existing Members – August 2024 • New Members – as part of induction process • Training - Ongoing
6	To strengthen feedback for committee members on their performance	<ul style="list-style-type: none"> • Meetings to be set up with Chair of Committee and Chief Executive Officer / and Chair of TfN Board 	July 2024
7	To evaluate whether and how the Committee has added values to TfN	<ul style="list-style-type: none"> • To include in Chair’s Annual Report on Committee’s work 	March 2025